



TERTIARY EDUCATION TRUST FUND

EXPENDITURE ON PROJECTS

NAME OF BENEFICIARY:.....YEAR OF INTERVENTION.....

S/NO.	DATE	NAME OF CONTRACTOR	DESCRIPTION OF PAYMENT	PV. NO.	CHEQUE NO.	AMOUNT ₦

Signature of Director of Finance.....Date.....

Signature of Director of Works/PPD.....Date.....

Signature of Chief Executive Officer.....Date.....



TERTIARY EDUCATION TRUST FUND

BENEFICIARY PROJECT PROGRESS REPORT FORM

Progress Report No..... YEAR OF INTERVENTION.....

1. Project Particulars:

- (i) State of the Federation
- (ii) Local Government Area
- (iii) Name of the Institution
- (iv) Name of the Project
- (v) Description of Project
- (vi) Project No.
- (vii) Date of Reporting

2. Costing Information

- (i) Approved Cost Limit of the Project ₦.....
- (ii) Accepted Contract Sum ₦.....
- (iii) Amount paid to date:
 - (a) Building Works ₦.....
 - (b) Electrical/Mechanical Services ₦.....
 - (c) Furniture ₦.....
 - (d) Equipment ₦.....
 - (e) Professional Fees ₦.....
 - (f) Approved Fluctuation by ETF ₦.....
 - (g) Approved Variation by ETF ₦.....
 - (h) VAT ₦.....
 - Total Cost ₦.....

3. Programme of Work

- (i) Date of Commencement
- (ii) Contractual Date of Completion
- (iii) Contract Period
- (iv) Date of Completion
- (v) Approved Extension of Time/Reasons
- (vi) Approximate % of the work completed to date
- (vii) Total Value of Work Executed to date

4. General Remarks on the quality of work executed

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5. Attach progress Photographs

 Reporting Officer

 Chief Executive